**APPLICATION FORM**

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| **Position applied for:** | | | |
| **Personal Information** | | | |
| **1.   Personal details** | | | |
| Title : | Forename(s): | | Surname: |
| Address (including postcode): | | Former name(s): (including maiden name) | |
| National Insurance No: | | Preferred name: | |
| How long have you lived at this address:         If less than 5 years please provide all previous addresses for past 5 years. | | | |
| Previous address (including postcode): | | Previous address (including postcode): | |
| Length of time at address: | | Length of time at address: | |
| **Contact details**  Home telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Work telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Mobile telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Email address:      \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |

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| **If there is insufficient space, please continue on a separate sheet** |

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| **2.   General** |
| Do you have Qualified Teacher Status?                                 Yes                 No  If YES please provide your DFES reference number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Do you have a current full UK driving licence                                   Yes               No  Please provide full details of membership of any professional bodies: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_    \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| **3.   Academic and Vocational Qualifications**  **Please provide details of all academic and vocational qualifications:** | | | |
| Award/Qualification | Awarding Body | Date Obtained | Grade (if appropriate) |
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| **Professional Development** | | | | |
| **Long Courses (attended during the last 3 years)** | | | | |
| Name of Course (and award if gained) | Provider | Full-time/Part-time or Seconded | From | To |
|  |  |  |  |  |
| **Short Courses (attended during the last 3 years for 1 week or shorter)** | | | | |
| Name of Course | Provider | Full-time/Part-time or seconded | From | To |
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| **Outside Interests** |
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| **If there is insufficient space, please continue on a separate sheet** | | | |
| **4.   Further Education and Career History** | | | |
| Please provide full details of all positions held and of all training/further education, employment, self-employment and unpaid work since leaving secondary education.  Please start with your current or most recent employer and in each case the reason for leaving employment.  **Please provide explanations for any periods not in employment, further education or training.** | | | |
| Date | Employer Name | Position held  (including subject taught and at which level where appropriate) | Reason for leaving |
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| **If there is insufficient space, please continue on a separate sheet.** | |
| **Salary (basic)** if appropriate (Please indicate spine point) | **Additions** (Please indicate responsibility points, London Allowance, etc) |
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| Total Salary  Length of current notice period |  |

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| **Supporting Statement** |
| Please set out in detail below a statement in support of your application, which addresses the criteria in the job description for this post. |
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| **5.  Please confirm if you know any existing employee, volunteer or Governor at the School and if so, please provide full details of how you know them.** |
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| **6.   Referees**  **Please provide at least three professional referees.  One referee should be your current or most recent employer. If a school or college, one of the referees must be the Head.**  **Please note that references will not be accepted from relatives or referees writing solely in the capacity of friends.** | |
| Referee 1 | |
| Name |  |
| Address |  |
| Position |  |
| Tel No. |  |
| Email |  |

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| Referee 2 | |
| Name |  |
| Address |  |
| Position |  |
| Tel No. |  |
| Email |  |

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| Referee 3 | |
| Name |  |
| Address |  |
| Position |  |
| Tel No. |  |
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| **7.   Data Protection**  The information that you provide on this form will be used to process your application for employment. The personal information that you provide will be stored and used in a confidential manner to help with our recruitment process in line with current GDPR guidance and the Schools Privacy policy.  All applications are conditional upon accepting the terms and conditions of the St Chris Privacy Policy which can be found by clicking this [link](https://www.stchris.co.uk/wp-content/uploads/2020/12/Privacy-Notice-October-2020.pdf) to our website Privacy Policy.  If you succeed in your application and take up employment with the School, the information will be used in the administration of your employment with line with GDPR and the School’s Privacy Policy.  We may check the information provided by you on this form with third parties.  By signing the application form you consent to the processing of sensitive personal data. |
| **I declare that the information I have given in this Application Form is accurate and true.  I understand that providing misleading or false information will disqualify me from appointment or if appointed, may result in my dismissal.** |
| Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| **How did you become aware of this vacancy? (please tick as applicable)**  School Website TES Website TES Magazine  Indeed Other recruitment website Other (please state):  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**EQUAL OPPORTUNITIES MONITORING FORM**

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| This section of the form will be detached from your application and will be used solely for monitoring purposes.  This form will be kept separately from your application. All information provided will be treated in confidence.  St Christopher School recognises and is committed to ensuring applicants and employees from all sections of the community are treated equally regardless of race, gender, disability, age, sexual orientation, religion or belief, gender reassignment, marital and civil partnership status, or pregnancy and maternity. We welcome applications from all sections of the community.  You are not obliged to complete this form but it is helpful to the School in maintaining equal opportunities.  Please complete the form as you feel is most appropriate for you. |

Position applied for: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Ethnic Background: (please tick one)** |
| **White:**  British                                       Any other white background |
| **Mixed:**  White and Black Caribbean    White and Black African   White and Asian         Any other mixed background |
| **Black or Black British:**  Caribbean               African       Any other Black background |
| **Asian or Asian British**:  Indian                                      Pakistani                        Bangladeshi  Any other Asian background |
| **Chinese** |
| **Other Ethnic Group:** |

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| **Gender:** | **Date of Birth:** |
| **Religion:** | **Sexual Orientation:** |

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| **Do you consider yourself to have a disability:**  Yes                   No  If yes, please state nature of disability: |
| The Equality Act defines disability as ‘A physical or mental impairment which has a substantial and long-term effect on a person's ability to carry out normal day-to-day activities’ |