

# Registration Form

To be completed by those with parental responsibility\* for the child

(Please use block capitals and tick where appropriate)

## Pupil's Details

<input type="checkbox"/> Boy	<input type="checkbox"/> Girl	Surname	
First name(s) in full			
Name generally used			
Date of birth	Day	Month	Year
Nationality	<input type="checkbox"/> British		
	<input type="checkbox"/> Other European, please specify:		
	<input type="checkbox"/> Non-European, please specify:		
Child's first language	<input type="checkbox"/> English <input type="checkbox"/> Other, please specify:		



Please attach recent photo

Junior School  Senior School  Sixth Form (please tick as appropriate)

Proposed date of admission	Month	Year
Registration for	<input type="checkbox"/> Day	<input type="checkbox"/> Weekly Boarding <input type="checkbox"/> Full Boarding

Please tick this box  if you may require the School to sponsor your child for visa/immigration purposes. The School is currently a registered Tier 4 sponsor (via the Home Office's UK Visas and Immigration (UKVI) unit). Details of the Tier 4 sponsorship arrangements will be sent to everyone who ticks this box. Providing this information does not guarantee that the School will sponsor your child or that the School is somehow obliged to. The School reserves full discretion over any decision whether or not to sponsor your child.

If you do not require the School to sponsor your child please confirm that your child has or will have a time-restricted or temporary visa in any other immigration category (for example, as a dependent) and please provide a copy. Please also provide any further relevant details:


### Parent's Details (Father)

Title	
Name	
Address	
	Postcode
Nationality	Occupation
Telephone (Home)	(Work)
Mobile	Email
If you have parental responsibility for the child in a capacity other than as a parent of the child, please state your relationship to the child here:	

### Parent's Details (Mother)

Title	
Name	
Address	
	Postcode
Nationality	Occupation
Telephone (Home)	(Work)
Mobile	Email
If you have parental responsibility for the child in a capacity other than as a parent of the child, please state your relationship to the child here:	

**Guardian** (if applicable). Please note that if both parents are non-UK residents then the appointment of a Guardian is compulsory.

Title	
Name	
Address	
	Postcode
Nationality	
Telephone (Home)	(Work)
Mobile	Email

**Current School** (if applicable)

Name

Address

Head's Name

Head's Contact Number

Type of School (e.g. Primary, Prep, etc.)

Date of entry into current school Month

Year

**Please enclose a recent school report with this Registration Form.**

Please mention here the names of any other members of the family already attending the School or registered for entry, or any other connection with the School:

**Are there any circumstances or conditions relating to your child of which the School should be aware?**

Please tick as appropriate:

ADHD

Aspergers Syndrome

Autism

Dyslexia

Dyspraxia

Hearing impairment

Visual impairment

Speech & Language Difficulties

Allergies, please specify:

Other, please specify:

Please enclose the most recent Educational Psychologist's report, if you have one. Please also send us any relevant medical, special needs or other educational reports you may have.

**Are there any special arrangements that need to be made for your child to sit the entrance test?**

If so, please specify:

**Do you wish to apply for Bursary Assistance towards the fees?**

Bursary assistance may be offered subject to confirmation of financial status and is subject to annual review. Details of arrangements for Bursaries and application forms will be sent to everyone who expresses an interest.

**Do you wish to apply for an Academic and/or Art Scholarship?**

Details of the arrangements for tests for Scholarships will be sent to everyone who expresses an interest. Scholarships are awarded in recognition of excellence in a subject, **not** for financial support.

**Applicants are welcome to apply for Bursaries as well as Scholarships**

Continued overleaf...

## Declaration

We (as the holders of parental responsibility for him/her) request that the name of the afore-named child be registered as a prospective pupil of the School **AND** we enclose a cheque for the **non-refundable** Registration Fee of £100 [cheques to be made payable to "St Christopher School (Letchworth) Ltd"].

By signing this Registration Form we understand, accept and agree that:

1. Registration of our child as a prospective pupil does **not** secure our child a place at the School but does ensure that our child will be considered for selection as a pupil at the School;
2. If our child is offered a place at the School, such an offer will be subject to the School's terms and conditions for the provision of educational services, which will bind us (as the holders of parental responsibility for him/her) in the event (and from the moment) that we accept the place;
3. We undertake to inform the School of any access/custody arrangements that may be in place or may come into place;
4. In order to comply with the School's responsibilities as a registered Tier 4 sponsor, we consent to the School notifying and/or supplying information relating to our and/or our child's right to enter, reside and/or study in the United Kingdom to the United Kingdom Visas and Immigration (UKVI) unit of the Home Office and, in any event, if our child is offered a place at the School, such an offer will be subject to us confirming that our child has the right to enter, live and study in the United Kingdom;
5. If applicable, the School may request from our child's present school or educational institution:
  - (i) information and a reference in respect of our child; and/or
  - (ii) information about any outstanding fees and/or supplemental charges;
6. The School may, with reference to one or both of us: (i) undertake a credit check with a credit reference agency; and/or (ii) require us to provide the School's Bursar with a bank reference and/or an up-to-date credit report (including a credit score); and
7. the School may process any personal data about us (or either of us) and our child, including sensitive personal data about our child (such as medical details), for the purposes of:
  - (i) administering its list of prospective pupils;
  - (ii) its registration, selection and/or admission procedures, including as set out above; and
  - (iii) communicating with the parents of prospective pupils about the School and generally managing relationships between the School and its prospective pupils.

<b>Signed by:</b> (First Signature)	<b>Signed by:</b> (Second Signature)
Full Name	Full Name
Relationship to child	Relationship to child
Date	Date

\* Parental responsibility is defined in the Children Act 1989 as "all rights, duties, powers and responsibilities and authority which by law **a parent** of a child has in relation to the child and his or her property". It equates to legal responsibility for the child. If you have any doubts about whether you do or do not have parental responsibility for the child you may wish to seek legal advice.

A copy of the current terms and conditions (known as the School's parent contract) is available for your information upon request at any time, but please note that the version of the parent contract supplied may be subject to change prior to the point in time when a place at the School for your child may be offered.

[www.stchris.co.uk](http://www.stchris.co.uk)